

MISSOURI IMPROVEMENT PLANNING TIMELINES

Missouri Improvement Planning Timelines

Timeline	Activity	Groups	Outcome	Method
November	Conference call with OSEP	Pam Williams (Compliance), Kate Numerick (EP), Mary Corey (Data), Debby	Share information with the CIMP states on OSEP expectations for Improvement Planning	Conference call with Representatives of OSEP and all state that had submitted CIMP
December 12 -13	SEAP Panel meeting	DESE, SEAP, GLARRC	Share information with the SEAP Panel on OSEP expectations for Improvement planning; Establish timelines for the improvement planning process; Identify priority areas	OSEP PowerPoint
				Review of Mo performance goals Match CIMP findings
				Prioritize areas for improvement planning
December 16-20 Cancelled by OSEP	Conference Call With OSEP	Pam Williams (Compliance), Kate Numerick (EP), Mary Corey (Data), Debby	Answer State Questions regarding Improvement Planning	Conference call with representatives of OSEP and MO regarding questions in improvement planning
January 6-10 (est.)	OSEP Review of Missouri CIMP	OSEP	Identification of Missouri Non- compliance areas	
January 7	Conference call with SICC chairs to discuss meeting	Debby, Jodi, Carol, Sherry, Ann Marie	Determine approach to use with the SICC	Suggest the following areas: <ul style="list-style-type: none"> ▪ Child Find ▪ Provider recruitment ▪ IFSP
January 15	OSEP call with Missouri	Melodie and Debby	Cancelled improvement planning call; notified us that CIMP had been reviewed and we should expect contact in about 4 weeks	

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January 16	Improvement planning logistical meeting	Margaret Strecker (Compliance), Kate Numerick, Karen Allan, John Bamberg (EP), Mary Corey (Data), Debby, Carol Daniels, Caesar Dagord (GLARRC)	Identify space and set up needs, timelines, triggering questions	Meeting in house
January -February	Data drill Down For Transition and Achievement	Data Section	(See Notes)	
January 17	SICC Meeting Cancelled due to Snow	DESE, SICC	Share information with the SICC on OSEP expectations for Improvement planning; Establish timelines for the improvement planning process; Identify priority areas	OSEP PowerPoint
				Review of Mo performance goals Match CIMP findings
				Prioritize areas for improvement Planning
January 24 & 27	OSEP Conference call to discuss Part C performance report and correlation with Improvement Planning	OSEP, Mary Corey (Data), Debby Parsons	DESE has the option to extend the March due date to July 1 and can use the performance report format for the submission of the Improvement plan	<ul style="list-style-type: none"> • Make internal decision • Discuss with SICC • Consider waiting until official feedback from OSEP
February 6-7	SEAP mtg	DESE, SEAP	Update on improvement planning and subcommittee work	To be determined by Panel

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March 4	OSEP Conference call to discuss Part C performance report and correlation with Improvement Planning	OSEP, Mary Corey (Data), Debby Parsons, Pam Williams	Performance report not cleared by OMB. July timeframe for submission. SICC can sign off or do a separate report. Must be sent together.	Discuss at March SICC meeting.
March 12	SICC mtg	DESE, SICC	Update on improvement planning and subcommittee work	Presentation regarding Improvement Planning to SICC
March 20, 2003	OSEP Notify the findings of their review of CIMP	DESE - Compliance, OSEP	Negotiate with OSEP on the development, implementation and timelines for correction of any noncompliance areas Plan to be included with July 1 submission Inform the state of the OSEP levels of involvement	Written report sent to DESE
April 3-4	SEAP mtg	DESE, SEAP	Review final monitoring report	Presentation to panel
April 7-8 (Achievement) April 9-10 (Transition)	Improvement planning Subcommittee meetings on priority area for Part B	DESE, GLARRC	Develop improvement strategies	GLARRC process to determine root causes
April 28-29 (Achievement) May 1-2 (Transition)	Draft content for improvement plan	DESE, Subcommittees, GLARRC	Development of Improvement plan	GLARRC process to determine strategies
April 21	Improvement planning meeting	Karen, John, Pam, Mary, Stacey	Staff assignments	Internal meeting
April 30	Improvement planning meeting	Karen, John, Pam, Mary, Stacey GLARRC	Determine final format	Finalize process

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May	Develop draft Transition – John Achievement – Karen Part C – Stacey Data Support – Mary Compliance B & C – Pam	DESE, Subcommittees, GLARRC	Development of Improvement plan	Internal work group with GLARRC
May 9	SICC mtg	DESE, SICC	Update on improvement planning and subcommittee work	Discuss monitoring report
June	Write final draft	DESE, Subcommittees, GLARRC	Development of Improvement plan	Internal work group with GLARRC
June 23	Conduct meeting with members of the redesign committee for Part C	DESE, SICC, GLARRC, Former Redesign members	Discuss, pros, cons and monitoring findings and status of previous redesign recommendations	1 day meeting facilitated by GLARRC
June 26-27	SEAP mtg	DESE, SEAP	Review final improvement plan draft	SEAP meeting
July 1	<ul style="list-style-type: none"> MO Improvement plan completed B & C Development of Improvement plan for non compliance items B & C 	DESE, Compliance, OSEP	<ul style="list-style-type: none"> Submit Missouri Improvement Plan to OSEP Submit Non- compliance Improvement Plan 	Electronic and hardcopy
July 11	SICC meeting	DESE, SICC	Final approval of Improvement Plan	SICC meeting
July 2003 – July 2004	Periodic reports to OSEP	DESE	Document progress of Improvement Plan	To be determined by OSEP
July 2003 – July 2004	Periodic reports to SEAP, SICC	DESE	Document progress of Improvement Plan	Advisory panel meetings and WEB